

## Instructions for paying Ohio balance due or estimated payments

Please follow these instructions after clicking the “Pay Online” option within the Safesend platform.

1. Click “Pay Online” under the Individuals section

### For Individuals

For individual filing, refund status, identity confirmation, online services and more.

 <p><b>Online Services - File Now</b> Register for Online Services to use I-File, view and make payments, view and print tax documents <a href="#">VIEW ALL SERVICES</a></p>	 <p><b>ID Confirmation Quiz</b> Did You Get an Identity Confirmation Quiz Letter? <a href="#">TAKE QUIZ</a></p>	 <p><b>Check My Refund Status</b> To obtain the refund status of your current year tax return <a href="#">CHECK STATUS</a></p>	 <p><b>Pay Online</b> Make a Payment by Electronic Check or Credit/Debit Card <a href="#">LEARN MORE</a></p>
---	--	--	---

2. Click “Pay via Guest Payment Service”

## Payments by Electronic Check or Credit/Debit Card

Several options are available for paying your Ohio and/or school district income tax. For general payment questions call us toll-free at 1-800-282-1780 (1-800-750-0750 for persons who use text telephones (TTYs) or adaptive telephone equipment).

If you are remitting for both Ohio and school district income taxes, you must remit each payment as a separate transaction.

[Pay via Guest Payment Service](#)

3. Read the bulletin regarding information that will be needed, and click “Next”.

Information needed when paying via Guest Payments:

- Primary taxpayer and spouse (if married filing joint) SSN;
- The tax type you are remitting payment for;
- The tax year of your payment;
- The billing notice ID (if applicable);
- The assessment number (if applicable);
- The school district number (if applicable);
- Bank routing and account number or;
- Credit/debit card information.

#### Payment Post Date

Your payment will be effective the date you authorize it.

Click Next to continue.

[Next](#)

4. Enter the primary taxpayer and spouse (if applicable) information in the required fields.

**Taxpayer / Contact Information**

*\* Indicates required field(s)*

* Primary Taxpayer's SSN: <input type="text"/> - <input type="text"/> - <input type="text"/>	Spouse's SSN: <input type="text"/> - <input type="text"/> - <input type="text"/>
* Primary Taxpayer's First Name: <input type="text"/>	Spouse's First Name: <input type="text"/>
* Primary Taxpayer's Last Name: <input type="text"/>	Spouse's Last Name: <input type="text"/>
* Address Line 1: <input type="text"/>	
* City: <input type="text"/>	
* State: OHIO <input type="button" value="v"/>	
* Zip Code: <input type="text"/>	
* Contact Email: <input type="text"/>	
* Verify Email: <input type="text"/>	
* Contact Phone Number: <input type="text"/> - <input type="text"/> - <input type="text"/>	

Back

Next

5. If paying an Ohio balance due for the 2022 return, select the inputs below

**Payment**

All fields are required

I need to make a payment for:

Tax Type:	Individual Income Tax <input type="button" value="v"/>
Tax Year:	2022 <input type="text"/>
Payment Type:	Return Payment (IT 40P) <input type="button" value="v"/> ?
Payment Method:	Select Payment Method <input type="button" value="v"/> ?

Back

Next

6. If paying an Ohio estimated payment for the 2023 return, select the inputs below

**Payment**

All fields are required

I need to make a payment for:

Tax Type:	Individual Income Tax <input type="button" value="v"/>
Tax Year:	2023 <input type="text"/>
Payment Type:	Estimated Payment (IT 1040) <input type="button" value="v"/> ?
Payment Method:	Select Payment Method <input type="button" value="v"/> ?

Back

Next

7. If paying an Ohio ***School District*** balance due for the 2022 return, select the inputs below

**Payment**

All fields are required

I need to make a payment for:

Tax Type:

Tax Year:

Payment Type:  ?

Payment Method:  ?

[Back](#)

[Next](#)

8. If paying an Ohio ***School District*** balance due for the 2023 return, select the inputs below

**Payment**

All fields are required

I need to make a payment for:

Tax Type:

Tax Year:

Payment Type:  ?

Payment Method:  ?

[Back](#)

[Next](#)

9. After selecting the tax type and type of payment you are making, enter your payment information and the payment amount, then click "Next".

**Banking Information**

All fields are required

We cannot make withdrawals from a foreign bank account. Please ensure this is a domestic bank account number.

Account Type:

Routing Number:

Account Number:

Confirm Account Number:

Payment Amount: \$

If paying your balance in full, please review your return, billing, or assessment notice to ensure you are paying the exact amount due. If you are unsure of a balance due, you may locate this information and pay via [Online Services](#).

For certified assessments, the Attorney General's Office (AGO) will charge additional interest and collection fees. Therefore, the balance displayed on your notice or on your [Online Services](#) dashboard will not be accurate. However, if you would like to make a payment, please proceed. For an exact payoff amount, contact the AGO at 1-888-301-8885 or visit their website to [pay online](#).

[Back](#)

[Next](#)

10. Review/authorize all information looks accurate on the confirmation page and then submit payment
11. Please note, if you have a balance due and an estimated payment due, you will have to go through this process twice as those payments need to be made separately.