

Instructions for paying federal balance due or estimated payments

Please follow these instructions after clicking the “Pay Online” option within the Safesend platform.

1. Click “Pay Now with Direct Pay”

Pay from Your Bank Account

For individuals only. No registration required. No fees from IRS. Schedule payments up to a year in advance.

Pay Now with Direct Pay

2. Click “Make a Payment”

You can also view your payment history by accessing your online account with the IRS.

Make a Payment

Look Up Payment

3. Reason for Payment – this will be “Balance Due” if paying for 2022 tax due with return, or it will be “Estimated Tax” if you are paying a quarterly estimate for tax year 2023
4. If you are paying a Balance Due, the inputs should look like this –

Reason for Payment

Balance Due

Apply Payment To

Income Tax - Form 1040

Tax Period for Payment

2022

CONTINUE >

5. If you are paying Estimated Taxes, the inputs should look like this –

The image shows a screenshot of a web form with three sections, each with a title and an input field:

- Reason for Payment**: The input field contains the text "Estimated Tax".
- Apply Payment To**: The input field contains the text "1040ES (for 1040, 1040A, 1040EZ)".
- Tax Period for Payment**: The input field contains the text "2023".

Below the form is a blue button with the text "CONTINUE >" in white.

6. Verify Identity – IRS Direct Pay can verify your identity by using information from your previously filed tax returns. **Please note – you will not be able to verify with 2022 information since the IRS has not processed your 2022 returns yet. Also please note – the tax year for verification does not have to match the tax year that you are making a payment for.**
7. Once you select the tax year for verification (2021 in most cases), you will have to enter information that matches what was filed on the return during the year you are verifying. This information includes filing status, legal name, social security number, date of birth and address used for that year’s return. **If the return was a married filing joint return, please enter the primary taxpayer’s information during this step.**
8. Once you have successfully verified, please enter the amount you are paying, the payment date, and the banking information for the account that the payment will be made from.
9. Click “Continue” and confirm the payment information.
10. Please note, if you have a balance due and an estimated payment due, you will have to go through this process twice as those payments need to be made separately.