

Staff Accountant (1-3 years)

Job description

Company Description

If you're looking for opportunities, it's time to talk to Payne Nickles! We're a regional accounting firm with an aggressive growth strategy. We strive toward providing "creative" services to our clients. That means having the ability to visualize new approaches and provide feedback that expands our clients' perspective. We are first of all CPAs, as well as trusted business advisors for our clients. We serve our clients through practical business advice predicated on our knowledge of our clients' overall financial situation.

Job Description

At Payne Nickles, you'll work with a team of professionals within the firm and have access to resources for your professional growth. Because we serve a broad base of industries with a variety of engagements, you'll get invaluable work experience and exposure to a wide range of professional opportunities. We also specialize in the unique needs of individuals that own small businesses, farms or enjoy a high net worth.

Responsibilities of the Staff Accountant include financial statement preparation and the preparation of a variety of individual and business tax returns. This position includes direct client contact with the ability to work independently with appropriate oversight.

Duties

Your specific duties as a Staff Accountant will include:

- Tax preparation
- Financial statement preparation
- Business consulting
- Assist with bookkeeping issues
- Assist with payroll issues
- IRS Notice/Audit compliance
- Estate planning
- Trust planning
- Business valuation

As a Staff Accountant, you must be self-motivated and ambitious. You must also be highly organized and detail-oriented with strong time management skills and the ability to effectively balance speed and accuracy. It is also important that you have excellent verbal and written communication and interpersonal skills and the ability to get along well with coworkers.

Your Specific Qualifications As a Staff Accountant Include

- CPA or CPA eligible
- Minimum Bachelors Degree, Master of Tax preferred
- 1-3 years public accounting experience
- Must be able to handle multiple engagements
- Excellent research and communication skills
- Ability to work independently and be success oriented
- Ability to work with a variety of software packages is a plus, tax software UltraTax CS, Thompson Reuters.
- Tax compliance experience with individuals, partnerships, corporations and non-profits
- Experienced researching complex tax issues, and preparing the necessary notes and memos. Confident working with clients.
- Assist in compiling financial data, preparing journal entries and ensuring all financial reports and statements are complete and accurate.

We are a well-established rapidly growing regional CPA and Business Consulting Firm specializing in tax and business consulting for small to medium size organizations. We are located in both Norwalk and Sandusky.



Payne Nickles & Company

Certified Public Accountants and Business Advisors